

COMMONWEALTH OF MASSACHUSETTS
FY2002 FIXED ASSET DISPOSALS
DEPARTMENT/ORG:

List fixed assets disposed (recorded by an FD document) and disposal method and sales price received.
Ensure all FD's / disposals are entered in MMARS.

	<u>DATE:</u>	<u>ASSET DISPOSED</u>	<u>Fixed Asset # (FA #)</u>	<u>SALES PRICE</u>	<u>METHOD OF DISPOSAL</u>
1	_____	_____	_____	_____	_____
2	_____	_____	_____	_____	_____
3	_____	_____	_____	_____	_____
4	_____	_____	_____	_____	_____
5	_____	_____	_____	_____	_____
6	_____	_____	_____	_____	_____
7	_____	_____	_____	_____	_____
8	_____	_____	_____	_____	_____
9	_____	_____	_____	_____	_____
10	_____	_____	_____	_____	_____

Description:

PREPARED BY _____

DATE: _____

TELEPHONE: _____

APPROVED BY _____

DATE: _____